

नवोदय विद्यालय समिति

मानव संसाधन विकास मंत्रालय का एक स्वायत्त
संस्थान

(स्कूल शिक्षा एवं साक्षरता विभाग)

भारत सरकार, क्षेत्रीय कार्यालय

ए-135/ए, अल्कापुरी द्वार कमांक-2, भोपाल-(म.प्र.)
462024



NAVODAYA VIDYALAYA SAMITI
An Autonomous Organization under Ministry of
H. R. D

(Deptt of School Education and Literacy)
Govt. of India, Regional Office
A-135/A, Alkapuri, Gate No. 2,
Bhopal (MP)-462024

F.No. 22-1/2017/NVS(BPL)/Estt.I/6350

Date : 16.02.2018

By. REGD. POST
Through e-mail

To

The Principal,
All Jawahar Navodaya Vidyalayas,
Bhopal Region.

Sub: Regading 2nd round of Transfer Drive of "Staff Nurse and Catering
Assistant" under Annual Transfer Drive 2017 - Reg.

Sir/Madam,

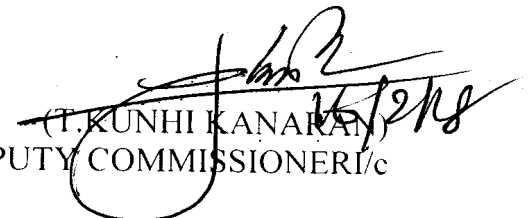
I am to draw your attention on the subject cited above and to say that Samiti's HQrs. has given the guidelines vide letter No. 2-9/2017(Non teaching)-NVS(Estt.II)/127240-47 dated 12.02.18 (which is available on the website of NVS(HQrs.)) for capturing fresh options for 2nd round of transfers in r/o Staff Nurse and Catering Assistant under Annual Transfer Drive 2017 through "log-in" facility. However, a hard copy of the same is enclosed for your ready reference please.

Eligibility for participation in 2nd round of transfer as mentioned in the ibid letter may strictly be adhered to. It will be the sole responsibility of the Principals to keep their employees aware of applying for the 2nd round of transfer, if the employees are on leave or on vacation. After registering the preferences from available vacancies by the eligible employees, the employees are required to take a print of the application form with new options and submit the same to the Principal. The procedure for approval of application forms by the Principals for 2nd round of transfer will remain the same as it was in 1st round of transfer. Approval of forms may be accomplished within the prescribed time schedule.

Please note that since it is a time bound programme to be undertaken at HQrs. level, in case of any delay in submission/approval of the online application data of Staff Nurse and Catering Assistant working in the Vidyalaya, will ultimately delay the entire process and in that event the Principal of the Vidyalaya concerned alone shall be responsible .

This may please be treated as MOST URGENT.

Yours faithfully,


(T. KUNHI KANARAN)
DEPUTY COMMISSIONER/c



NAVODAYA VIDYALAYA SAMITI
(An Autonomous Organization under Ministry of HRD)
Department of School Education and Literacy),
Government of India
B-15, Institutional Area, Sector-62,
Noida, District Gautam Budh Nagar,
Uttar Pradesh - 201 309

F.No. 2-9/2017(Non Teaching)-NVS(Estt.II)/127248

Dated: 12.02.2018

NOTICE

2nd round of transfer drive for Staff Nurse & Catering Assistant under Annual Transfer Drive 2017

It is for information that "log-in" facility is going to be made operational from 15.02.2018 (12.00 Noon) for capturing fresh options for 2nd round of transfer in respect of Staff Nurse and Catering Assistant under Annual Transfer Drive 2017. The time schedule is as under:

S. No.	Activity	Time Schedule
01	Editing of choice online by S/Nurse & C/Assistant	15.02.2018 to 20.02.2018
02	Approval of the applications by the Principal	15.02.2018 to 21.02.2018
03	Approval of applications by concerned Regional Office	15.02.2018 to 22.02.2018

Eligibility for participation in 2nd round of transfer:

- The employees (Staff Nurse & Catering Assistant) who have been transferred under "DISPLACEMENT CATEGORY" to a station not of their choice.
- All such eligible employees who opted preferences in the 1st round of transfer drive but did not get transfer to any of the preferred stations.

Steps to be followed to participate in 2nd round of transfer drive:

- The eligible employees (Staff Nurse & Catering Assistant) may log-in on the portal using their existing "mail ID" and "password" to edit their options for transfer in view of updated available vacancies as displayed in vacancy module on designated transfer portal (www.nvsemployeeportal.org).
- Having logged in, they are required to click the relevant link provided on the page, which will navigate them to the "preference page" of their original application form.
- The eligible employees are required to register preferences from available vacancies. They may opt for any number of stations as they wish in order to have better probability of getting transfer in 2nd round.
- Once they click "submit" button after opting their preferences, the page will not be reopened for editing further.
- The candidates are required to take print of the application form with new options and submit the same to the Principal.
- The procedure for approval of application forms by the Principals and concerned Regional Offices for 2nd round of transfer will remain same as it was in 1st round of transfer. Approval of forms may be accomplished within prescribed time schedule.
- It is to note that the place allotted to the participating employees in 2nd round of transfer will be final and no further representations will be entertained in this regard.
- The place of allotment in 1st round will be treated as final for those employees (under displaced category) who will not participate in 2nd round and the same condition will apply to the employees (under displaced category) who opt for preferences in 2nd round but could not get any place during allotment.
- It will be the sole responsibility of the Principals to keep their employees aware of applying for the 2nd round of transfer, if the employees are on leave or on vacation.

Therefore, all concerned (employees / Principals / Regional Offices) are, hereby, requested to complete the required formalities within the prescribed time schedule.

(Dr. Rajiv Kumar Singh)
Assistant Commissioner (Estt.-II)